



**IMPORTANT — Please read the information on this page before you start to fill
in this form**

About this form

This form should be used by an Aboriginal or Torres Strait Islander corporation to notify the Office of the Registrar of Indigenous Corporations (ORIC) of changes to the corporation's name. This is a requirement under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (the CATSI Act).

Documents you need to provide

Within 28 days after the special resolution is passed, the corporation must lodge with ORIC:

- a copy of the minutes of the general meeting when the special resolution was passed to change the corporation's name
- a copy of the notice of the meeting outlining the special resolution.

A fact sheet and sample resolution are available at www.oric.gov.au or by calling **1800 622 431**.

Returning your form

You can return your form and attachments either by email, fax or post. To email the documents, you will need to scan them first.

Email **info@oric.gov.au**

Fax **02 6133 8080**

Post **Office of the Registrar of
Indigenous Corporations
PO Box 2029
Woden ACT 2606**

What happens when you return your form?

Your form and attachments will be checked to make sure they are complete and that the requirements of the CATSI Act are met. If they are not complete we will write to the contact person and the additional information will need to be provided before the name change is approved.

After the name change has been approved, ORIC will:

- send you the notification of the corporation name change approval
- send you a certificate of name change
- send a new rule book with the new name, and
- update the public Register of Indigenous Corporations with the new details.

Privacy

Collection of information on this form is authorised by the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*. The Registrar of Aboriginal and Torres Strait Islander Corporations is required by law to keep a Register of Aboriginal and Torres Strait Islander Corporations. Information on this form may be made public on the Registrar's website at www.oric.gov.au



Further information

If you need help completing this form, or you need further information:

- call **1800 622 431**
- send an email to info@oric.gov.au
- visit www.oric.gov.au



1 Current name of corporation

2 Proposed name of corporation

3 Indigenous Corporation Number (ICN)

4 Date of resolution *This is the date of the general meeting when the special resolution was passed.*

5 Declaration **Note:** For small/medium corporations, this declaration must be completed by a director of the corporation.
For large corporations, this declaration must be completed by a director or the secretary of the corporation.

I declare that the information provided on this form is correct.

Director's/ secretary's signature **Date**

Full name

Note: It is an offence under s. 561-1 of the CATSI Act to provide false or misleading information. This offence can result in a penalty of \$22,000, 5 years imprisonment, or both.

Please provide details of the person ORIC should contact if there are any questions about this form.

Mr Mrs Miss Ms Other

First name

Last name

Postal address

Postcode

Telephone during business hours () Fax ()

Mobile

Email address

Preferred method of communication (e.g. email, phone, fax, post)

Checklist

Please provide a copy of these documents with this form:

the minutes of the general meeting when the special resolution was passed to change the corporation's name

the notice of the meeting outlining the special resolution